

TIMEKEEPER

TIMEKEEPER allows companies to integrate directly with their head office payroll system and can be used in conjunction with our **CLOCKFACE+** device to check the identity of workers.

Attendance Check 26/10/2008

Employee	Payroll	Company	Contract	Location	Trade	On Site	Checked
Anderson, Derek	234335				RG10		
Armstrong, Gary	234247	22	33		RE55		
Arnold, Elton	234258	22	33		RE75		
Austin, Jason	234362	22	33		RE63		
Banks, Raymond	234325	alg Offsite	CB		RC15		
Beachcroft, John	234345	22	33		RE15		
Bishop, Frank	234313	22	33		RG10		
Blandy, Kujtim	234263	22	33		RE55		
Branch, Andrew	234360	22	33		RE55		
Burney, Steven	234307	22	33		RG10		
Cela, Douglas	234251	22	33		RE55		
Clegg, Robert	234378	22	33		RE55		
David, Gerald	234271	alg Offsite	CB		RC15		
David, Gerald	234271	alg Offsite	CB		RC15		
David, Gerald	234271	alg Offsite	CB		RC15		

Employee	PIN Number	Pay Number	Access	Level	On Site																																				
Anderson, Derek	234335	234335	Default	10	<input type="checkbox"/>																																				
<table border="1"> <thead> <tr> <th>Week Day</th> <th>LogIn</th> <th>Time</th> <th>LogOut</th> <th>Time</th> <th>Hrs.Amt</th> </tr> </thead> <tbody> <tr><td>Friday</td><td>20/10/2008</td><td>07:01</td><td>20/10/2008</td><td>20:28</td><td>13:27</td></tr> <tr><td>Tuesday</td><td>24/10/2008</td><td>09:24</td><td>24/10/2008</td><td>18:01</td><td>11:37</td></tr> <tr><td>Wednesday</td><td>25/10/2008</td><td>09:55</td><td>25/10/2008</td><td>18:02</td><td>11:07</td></tr> <tr><td>Thursday</td><td>26/10/2008</td><td>09:51</td><td>26/10/2008</td><td>18:01</td><td>11:10</td></tr> <tr><td colspan="5"></td><td>47:21</td></tr> </tbody> </table>						Week Day	LogIn	Time	LogOut	Time	Hrs.Amt	Friday	20/10/2008	07:01	20/10/2008	20:28	13:27	Tuesday	24/10/2008	09:24	24/10/2008	18:01	11:37	Wednesday	25/10/2008	09:55	25/10/2008	18:02	11:07	Thursday	26/10/2008	09:51	26/10/2008	18:01	11:10						47:21
Week Day	LogIn	Time	LogOut	Time	Hrs.Amt																																				
Friday	20/10/2008	07:01	20/10/2008	20:28	13:27																																				
Tuesday	24/10/2008	09:24	24/10/2008	18:01	11:37																																				
Wednesday	25/10/2008	09:55	25/10/2008	18:02	11:07																																				
Thursday	26/10/2008	09:51	26/10/2008	18:01	11:10																																				
					47:21																																				

Employee	PIN Number	Pay Number	Access	Level	On Site																								
Anderson, Stuart	234275	234275	Default	10	<input type="checkbox"/>																								
<table border="1"> <thead> <tr> <th>Week Day</th> <th>LogIn</th> <th>Time</th> <th>LogOut</th> <th>Time</th> <th>Hrs.Amt</th> </tr> </thead> <tbody> <tr><td>Monday</td><td>23/10/2008</td><td>09:58</td><td>23/10/2008</td><td>19:12</td><td>12:14</td></tr> <tr><td>Tuesday</td><td>24/10/2008</td><td>07:41</td><td>24/10/2008</td><td>19:14</td><td>11:33</td></tr> <tr><td colspan="5"></td><td>23:47</td></tr> </tbody> </table>						Week Day	LogIn	Time	LogOut	Time	Hrs.Amt	Monday	23/10/2008	09:58	23/10/2008	19:12	12:14	Tuesday	24/10/2008	07:41	24/10/2008	19:14	11:33						23:47
Week Day	LogIn	Time	LogOut	Time	Hrs.Amt																								
Monday	23/10/2008	09:58	23/10/2008	19:12	12:14																								
Tuesday	24/10/2008	07:41	24/10/2008	19:14	11:33																								
					23:47																								

Employee	PIN Number	Pay Number	Access	Level	On Site
Armstrong, Gary	234247	234247	Default	10	<input type="checkbox"/>

Essentially the facility to define shifts, work patterns and payroll models allows **TIMEKEEPER** to interpret and to apply rules to the clocking records of each individual operative.

Weekly timesheets can be automatically generated that incorporate the following:

- ✓ Basic shift or hourly pay
- ✓ Weekend work
- ✓ Different levels of overtime
- ✓ Subsistence allowances
- ✓ Night work allowance
- ✓ Productivity bonuses
- ✓ Other types of special payment

The weekly export to payroll can include the timesheet, site adjustment report, leavers' report and the payroll import file.

Employee Accidents

Employee	Code	Type	Payroll	Trade
Arnold, Elton			234258	RE75
23/10/2008	PO3	Fall through slipping		Tripped over block work slight sprain to left ankle
Ayton, George Adam			234368	RG10
23/10/2008	OH1	Cut		Small cut to left wrist on hand tool
Banks, Raymond			234325	RC15

Absence Report

Employee	Days	Payroll	Contract	Trade	Location	Day
Armstrong, Gary	1	234247	33	RE55		Mon
Ayton, Gary	3	234368	33	RE55		Mo Tue Wed
David, Gerald Anthony	2	234271	33	RE55		Mon Tue
Cela, Douglas	4	234251	33	RE55		Mon Tue Wed Thu
David, Gerald	6	234271	33	RC15		Mo Tue Wed Thu Fri Sat

Employee	Rate		
Surname	Forename(s)	PayNo	Work Cycle
Anderson	Derek	234335	Normal
Armstrong	Gary	234247	Normal
Arnold	Elton	234258	Normal
Austin	Jason	234362	Normal
Ayton	George Adam	234368	Normal
Banks	Raymond	234325	Normal
Beachcroft	John	234345	Normal
Beckett	Peter Thomas	234289	Normal
Bishop	Frank	234313	Normal
Blandy	Kujtim	234263	Normal
Branch	Andrew	234360	Normal
Burney	Steven	234307	Normal
Cela	Douglas	234251	Normal

TimeLogs	Employee			
Day	Date	Shift Name	Shift	Logged
Mon	20/10	General - Friday	490	807
Tue	21/10	Weekend	360	0
Wed	22/10	Weekend	360	0
Thu	23/10	General - Mon to Thur	500	0
Fri	24/10	General - Mon to Thur	500	847

